

1. Assessment sheet Week 1 - Week 5 - Week 9

A Confidence Checklist				
Organisation – Confidence Week 1-10				
Low	-	High		
			Determining goals	
			Managing time	
			Seeking help	
			Collecting and organizing material	
			Identifying and following guidelines and deadlines	
			Preparing for test	
			Performing in test	
			Maintaining motivation and managing stress	
Teamwork – Confidence 1 & 7				
Low	-	High		
			Collaborating on team assignments	
			Determining team roles	
			Managing different approaches and adapting your own	
			Assisting others	
			Maintaining and monitoring progress	
			Resolving problems and conflict	
			Reviewing other students' work and providing and receiving feedback	
Research and reading –Confidence Week 3 &4				
Low	-	High		
			Finding and retrieving sources	
			Skimming and scanning texts	
			Evaluating texts for relevance and reliability	
			Reading and analyzing texts carefully	
			Going beyond the set readings	
			Understanding and employing a range of theoretical models, methodologies and methods in your research	

<b>Case Note &amp; Role Play Critical thinking Week 7 &amp; 8 (2)</b>			
<b>Confidence</b>			
<b>Low</b>	-	<b>High</b>	
			Selecting relevant and reliable facts
			Evaluating arguments
			Analysing, comparing and synthesizing ideas
			Applying concepts, theories and models
			Predicting outcomes
			Developing questions and hypotheses
			Developing or selecting approaches to problems
			Developing opinions, solutions and recommendations
			Being curious, flexible and willing to change positions
<b>Speaking and Listening – Confidence Wk 1 &amp; 5 &amp; 7</b>			
<b>Low</b>	-	<b>High</b>	
			Giving oral presentations
			Using communication technologies
			Participating in seminars
			Listening actively and respectfully
			Taking notes
			Arguing for and against ideas and agreeing and disagreeing
			Expressing and supporting positions
			Asking and answering questions
<b>Writing – Confidence - Week 6 &amp; 8 (2)</b>			
<b>Low</b>	-	<b>High</b>	
			Writing clearly, accurately and persuasively
			Following appropriate text conventions
			Referencing appropriately
			Paraphrasing, summarizing and quoting directly
			Referring to other texts critically
			Presenting and supporting arguments
			Editing and proofreading
<b>Test – Confidence Week 9 &amp; 10</b>			
<b>Low</b>	-	<b>High</b>	
			Listening
			Reading
			Writing
			Role Play

Trainer/Assessor \_\_\_\_\_

Date \_\_\_\_\_